

RECORD OF PROCEEDINGS
MINUTES OF THE KINGSTON TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING
March 12, 2024 7:00 p.m.

The Kingston Township Board of Trustees **Special Meeting** was called to order by Chairman M. Roy
ROLL CALL: M. Roy-yea; Shively-absent; A Willyerd-yea.

The purpose of the Special Meeting was to discuss hiring a part-time employee for Kingston Township for the purposes of cleaning the township building and picnic pavilion, Also to discuss current township employee.

A motion to go into executive session under Ohio Revised Code 121.22 (G)(1) was made at 7:06 p.m. by A. Willyerd for the purposes of employment of a new employee, and discuss a current employees job description and duties. Second by M. Roy- Vote: A. Willyerd-yea; and M. Roy-yea.


At 7:57 p.m., a motion by M. Roy was made to go out of executive session and return to the business of the "Special Meeting". Second by A. Willyerd. Vote: A. Willyerd-yea; and M. Roy-yea.

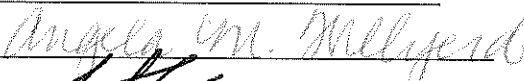
A motion by M. Roy was made to approve the working hours of Fred Neace an employee of the township road department from the hours of 7:00 a.m. until 3:30 p.m. with a ½ hour lunch period. This will begin starting immediately and is subject to change. The new hours will coincide with daylight savings time and will revert back to 7:30 a.m. to 4:00 p.m. when the time changes November 3, 2024.


A motion by A. Willyerd was made to approve the advertisement and posting of a new part-time position for a cleaning person for Kingston Township. This position will have working hours from 3 to 50 hours a month, not to exceed the requirements to maintain the status of a part-time employee, and will have a pay range of \$23 to \$25 per hour. Second by M. Roy. Vote: M. Roy-yea; and A. Willyerd-yea.

A motion to adjourn the meeting was made by M. Roy, with a second by A. Willyerd.
Vote: A Willyed-yea; and M. Roy-yea

Minutes approved this 9th day of April 2024.

Chairman- M. Roy: 

Vice-Chairperson- A. Willyerd: 

Trustee- Shively: 

Fiscal Officer Roy 